

RESOLUTION NO 6637-2016

*Introduced by: Mr. Cole
First Reading: February 1, 2016
Second Reading: February 22, 2016
Third Reading: March 7, 2016*

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A
CONTRACT WITH BROUSE McDOWELL, LPA FOR LEGAL SERVICES FOR
THE VILLAGE SOLICITOR**

Now, Therefore, Be it Resolved by the Council of the Village of Lakemore, Ohio:

Section 1: Council authorizes the Mayor to enter into a contract with Brouse McDowell, LPA for legal services for the Village Solicitor. Irving B. Sugerman and Brouse McDowell, LPA shall serve as Village Solicitor and Laura F. Fryan shall serve as the Assistant Village Solicitor for the Village of Lakemore for a period commencing March 1, 2016, and ending February 28, 2017.

Section 2: The parties agree that Brouse McDowell shall receive as compensation for these services the sum of Twelve Thousand Dollars (\$12,000.00) per year payable at the rate of One Thousand Dollars (\$1,000.00) per month. This amount shall be a base retainer which shall include services to the Village up to six and one-half (6.5) hours per month. For time in excess of six and one-half (6.5) hours per month, the Village shall be billed at a rate of One Hundred fifty Dollars (\$150.00) per hour.

Section 3: The Village agrees to reimburse Brouse McDowell, LPA for any expenses which are incurred while representing the Village.

Section 4: Either party to this Agreement may terminate this Agreement during the term set forth in Section 1 with thirty (30) days written notice to the other party.

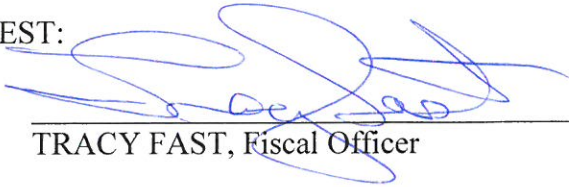
Section 5: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: March 7, 2016



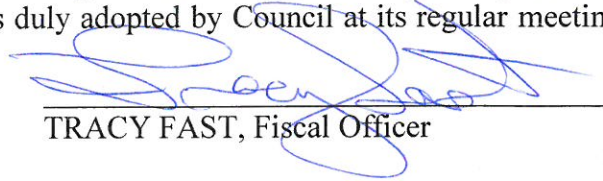
RICK JUSTICE, Mayor

ATTEST:



TRACY FAST, Fiscal Officer

I, Tracy Fast, Fiscal Officer of the Village of Lakemore, do hereby certify that the foregoing Resolution No. 6637-2016 was duly adopted by Council at its regular meeting held on March 7, 2016.



TRACY FAST, Fiscal Officer

ORDINANCE NO 1555-2016

*Introduced by: Mr. Lance
First Reading: February 1, 2016
Second Reading: February 22, 2016
Public Hearing: March 7, 2016
Third Reading: March 7, 2016*

AN ORDINANCE AMENDING ORDINANCE NUMBERS 1448– 2010, 1145-1991, 1185-1993, 1231-1996, 1318-2003, 1404-2008, 1412-2009, 1438-2010, 1448-2010, 1486-2012, AND 1532-2015 BY CREATING A SANITARY SEWER RECONCILIATION CHARGE FOR RESIDENT AND COMMERCIAL SANITARY SEWER USERS

WHEREAS, the Village of Lakemore provides sanitary sewer services that are transported to the City of Akron for treatment, and

WHEREAS, the rates imposed by the City of Akron for sanitary sewer transportation and treatment have increased, and charges have been assessed to include certain past reconciliation charges, and

WHEREAS, the Council of the Village of Lakemore has determined a need to create an additional charge to afford increases imposed by the City of Akron.

Now, Therefore, Be It Ordained by the Council of the Village of Lakemore, Ohio:

Section 1: That Ordinance Numbers 1448– 2010, 1145-1991, 1185-1993, 1231-1996, 1318-2003, 1404-2008, 1412-2009, 1438-2010, 1448- 2010, 1486-2012, and 1532-2015 are hereby amended to include a Sanitary Sewer Reconciliation charge.

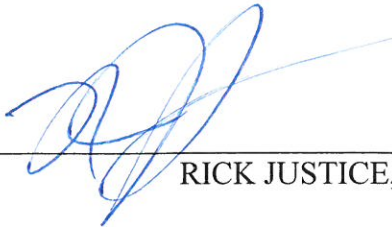
Section 2: The Sanitary Sewer Reconciliation charge will be \$24.00 per month and will be included as a separate line item on regular, quarterly bills for those residents and businesses receiving sanitary sewer services from the Village of Lakemore.

Section 3: These rates including billed, reconciliation amounts, will be effective on the April 1, 2016, bill.

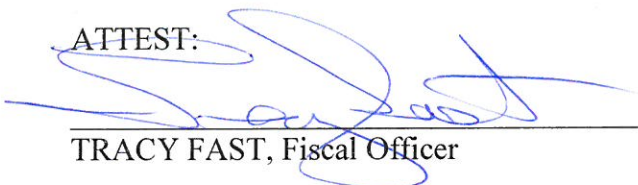
Section 4: That, except as amended herein, the existing provisions of Ordinance Numbers 1448– 2010, 1145-1991, 1185-1993, 1231-1996, 1318-2003, 1404-2008, 1412-2009, 1438-2010, 1448-2010, 1486-2012, and 1532-2015 together with all previous amendments thereto, shall remain in full force and effect.

Section 5: This Ordinance shall be in effect from and after the earliest period allowed by law.

Passed: March 7, 2016

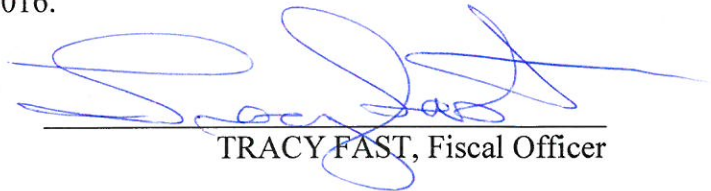


RICK JUSTICE, Mayor

ATTEST:


TRACY FAST, Fiscal Officer

I, Tracy Fast, Fiscal Officer of the Village of Lakemore, do hereby certify that the foregoing Ordinance 1555-2016 was duly adopted by Council at its regular meeting held on March 7, 2016.



TRACY FAST, Fiscal Officer

ORDINANCE NO 1557-2016

*Introduced by: Mr. Timko
First Reading: February 1, 2016
Second Reading: February 22, 2016
Public Hearing: March 7, 2016
Third Reading: March 7, 2016*

AN ORDINANCE AMENDING ORDINANCES 1145-1991, 1185-1993, 1231-1996, 1318-2003, 1404-2008, AND 1487-2012 BY ADJUSTING THE TRASH RATE FOR VILLAGE RESIDENTS.

WHEREAS, recent changes in the rate charged for trash need adjusted due to increasing expenses in the trash fund, and

WHEREAS, an adjustment in this utility rate is needed to stabilize this fund.

Now, Therefore, Be It Ordained by the Council of the Village of Lakemore, Ohio:

Section 1: That Ordinance No. 1145 – 1991 (Lakemore Department of Public Services Handbook) and Ordinances 1185-1993, 1231-1996, 1318-2003, 1487-2012, and 1404-2008 are hereby amended as follows:

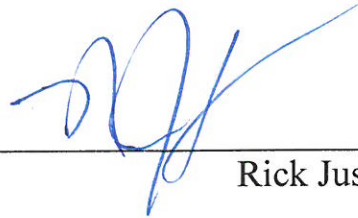
ARTICLE II

Residential Trash Rates for Village Residents: There shall be a minimum trash charge of \$52.00 per quarter for each residential unit. The minimum charge covers weekly trash and recycling pick-up defined in Ordinance 1145-1991.

Section 2: That, except as amended herein, the existing provisions of Ordinance No. 1145-1991, 1185-1993, 1231-1996, 1318-2003, 1404-2008, AND 1487-2012 together with

all previous amendments thereto, shall remain in full force and effect.

Passed: March 7, 2016



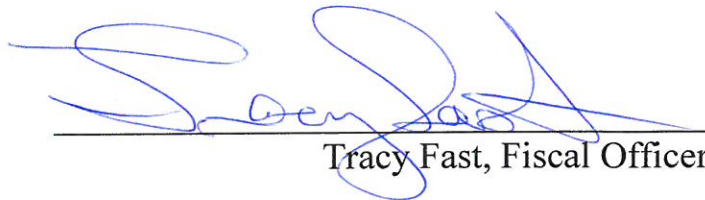
Rick Justice, Mayor

ATTEST:



Tracy Fast, Fiscal Officer

I, Tracy Fast, Interim Fiscal Officer of the Village of Lakemore, do hereby certify that the foregoing Ordinance 1557-2016 was duly adopted by Council at its regular meeting held on March 7, 2016.



Tracy Fast, Fiscal Officer

ORDINANCE NO 1558-2016

*Introduced by: MR. LANCE
First Reading: February 1, 2016
Second Reading: February 22, 2016
Third Reading: March 7, 2016*

AN ORDINANCE AMENDING ORDINANCE NO. 1433- 2010
TO APPROVE THE FINAL FINANCIAL RECOVERY PLAN AND FINANCIAL FORECAST AS
REQUIRED BY THE SECTION 118.06 OF THE OHIO REVISED CODE

Whereas, the Mayor must submit to the Financial Planning and Supervision Commission (“Commission”) a final Financial Recovery Plan and Financial Forecast (“Plan”) as approved by Ordinance of the Village of Lakemore Council (“Council”);

Now, Therefore, be it Resolved by the Council of the Village of Lakemore, Ohio:

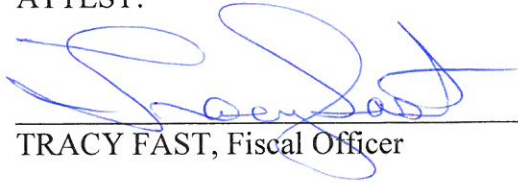
- Section 1: The main objective of the Plan and forecast are to eliminate all fiscal emergency conditions which were determined by the Auditor of State pursuant to Section 118.04 of the Ohio Revised Code. The Plan will identify the actions to be taken by the Village to restore the fiscal integrity of the Village. It shall also serve as a plan by which all future appropriation measures must comply and shall direct the correction of the issues essential to financial recovery. The financial forecast incorporates the appropriation measures to maintain fiscal
- Section 2: Local Government Services (“LGS”) and Fiscal Officer amended the Plan and forecast in the same manner as its passage. The final Plan and forecast shall be reviewed by Council to ensure that the measures approved will in fact allow the Village to restore fiscal integrity.
- Section 3: A copy of the final Plan and forecast are attached hereto and made a part hereof as if fully rewritten herein.
- Section 4: Upon approval of this final Plan and forecast, a copy of this approved Ordinance, final Plan, and forecast will be submitted to the Commission for official approval.
- Section 5: This Ordinance will take full force and effect on and after the earliest period allowed by law.

Passed: March 7, 2016



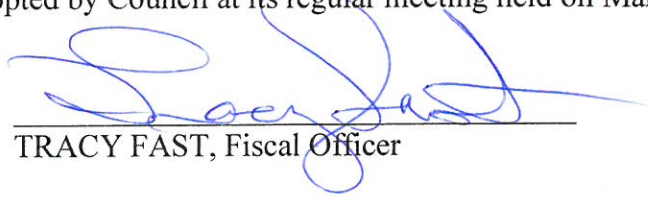
RICK JUSTICE, Mayor

ATTEST:



TRACY FAST, Fiscal Officer

I, Tracy Fast, Fiscal Officer of the Village of Lakemore, do hereby certify that the foregoing ORDINANCE NO 1558-2016 was duly adopted by Council at its regular meeting held on March 7, 2016.



TRACY FAST, Fiscal Officer

Village of Lakemore Financial Plan

Objectives of the Financial Plan

In accordance with Section 118.06 of the Ohio Revised Code, the Mayor must submit to the Financial Planning and Supervision Commission (“Commission”) a Financial Plan (“Plan”) as approved by Ordinance of the Village of Lakemore Council (“Council”) within one hundred and twenty (120) days of the first Commission Meeting. The main objective of the Plan is to eliminate all fiscal emergency conditions which were determined by the Auditor of State pursuant to Section 118.04 of the Ohio Revised Code. The Plan will identify the actions to be taken by the Village to restore the fiscal integrity of the Village. It shall also serve as a plan by which all future appropriation measures must comply and shall direct the correction of the issues essential to financial recovery. The Plan may be amended in the same manner as its passage. The plan shall be reviewed by Council on a continual basis to ensure that the measures approved will in fact allow the Village to restore fiscal integrity.

Following are the matters that will be addressed by Council to eliminate its fiscal emergency conditions:

The Budget Process – Appropriations

Through statutory mandate of the State of Ohio, the Village of Lakemore is required to balance its annual operating budget. The Village’s administration is committed to addressing each of the budget deficits through a series of expenditure decreases, coupled with revenue generating plans.

On or before December 31st of each subsequent year the Village remains in fiscal emergency the Council shall adopt a permanent appropriation budget for the upcoming year beginning January 1st. Failure to do so shall be considered a violation of the Plan and the Village shall be subject to remedies and penalties as prescribed in Section 118 of the Ohio Revised Code.

To accomplish this task the following procedures shall be followed while the Village remains in fiscal emergency:

Format for Appropriations

All appropriations shall be at the object level through the UAN system and shall not exceed Official Revenue Estimates.

- A. The Fiscal Officer shall update the estimated revenue projection included in the Plan no later than September 1st each year. This shall begin the budgeting process.
- B. On or before September 15th each year all department heads shall submit their budget requests to the Fiscal Officer, Mayor and Council. The departmental budgets shall provide a detailed narrative explaining the need for the funding requested. If any request includes grant funds specific to their department, the

Village of Lakemore Financial Plan

grant requirements, dollar amounts, usage details and grant period must be included with the documentation for the grant.

- C. On or before October 15th of each year the Fiscal Officer shall submit to the Mayor and Council the Official Certificate of Estimated Resources and estimates for budget appropriations for the next budget year. The Official Certificate of Estimated Resources shall be checked and turned in to the County of Summit for any Amendments on a monthly basis.
- D. On or before December 1st Council shall complete its budget hearings on the Fiscal Officer's budget estimates, presented by the Mayor. Within seven (7) days of passage the Fiscal Officer shall forward to each member of the Commission the proposed appropriations budget Ordinance.
- E. The Chairperson of the Commission shall meet with Council prior to final approval of the budget.
- F. After the Commission's review of the proposed appropriations Ordinance, no later than December 31st, Council shall adopt a permanent appropriations budget Ordinance for the upcoming fiscal year, which shall be consistent with all modifications set forth by the Commission. Failure to do so is a violation of the Plan and the Village shall be subject to remedies and penalties as prescribed in Section 118 of the Ohio Revised Code.

Financial Reports

The Fiscal Officer shall close the books of the preceding month and reconcile the bank statements by the 12th day of the following month. The Council has established a detailed process for the reports required and time period for receipt of financial reports from the Fiscal Officer, which shall be followed. A copy of these reports shall be presented to the Commission Chairperson and each member of the Commission at a minimum of three working days before the Commission Meetings.

Village of Lakemore Financial Plan

Following are the actions to be taken by the Village to correct the fiscal emergency requirements currently met, as well as the implementation dates:

<u>Expenditure Reduction Actions</u>	<u>Begin</u>	<u>Completion</u>
Loss of expenditures in police building payments from the general fund of \$32,615 in 2011, full amount of \$65,230 in 2012.	6/1/2011	6/1/2011
Loss of retirement payouts in the amount of \$18,000	1/1/2009	2/28/2010
Elimination of outstanding, stale dated checks from old system in the amount of \$84,608.76. Moved from general fund to unclaimed monies fund until time period elapses to allow removal and closure from books	4/5/2010	5 years
Renegotiated Fire/EMS dispatching contract to attain savings of \$16,000 in 2011.	2/2010	1/1/2011
Reductions in employee salaries totaling \$44,000 to be realized in 2011.	12/20/2010	3/31/2011
Revised health insurance plan for Village employees to move from 100% plan to 80/20 plan, yielding net savings of approximately \$13,875.72 savings over 2010 and negate the 2011 increase of 20% to remain in the current saving the Village an additional \$29,000 from expected 2011 expenditures.	11/30/2010	11/30/2010
Reduction in staffing hours for LFD of six (6) hours per day, totalling \$27,000 annually.	1/1/2010	Ongoing
The Village dissolved the Police Department and entered into a contract with Springfield Township for policing resulting in annual savings of exceeding \$250,000.	7/1/2009	Ongoing
The Village is contracting with the Summit County Building Department for building and electric inspections. This move will reduce general fund expenditures by approximately \$10,000 annually, but will also reduce revenues. We are making this move to lessen the responsibilities of the Administrator and integrate the zoning duties into this position. This should result in savings of \$7,000 annually.	2/7/2011	3/15/2011
Reduction of fleet size and restrictions in usage of Village vehicles. This will reduce usage and insurance costs by an annual amount of \$1,635.	1/1/2011	Ongoing
Reduction in salary for Village Solicitor to \$1,000 per month, resulting in savings of \$6,441 annually.	12/2010	2/7/2011
Split of Mayor's and Council's salaries to other funds, resulting in savings of \$15,897 annually.	2014	2015

Village of Lakemore Financial Plan

<u>Expenditure Reduction Actions</u>	<u>Begin</u>	<u>Completion</u>
Effective October 2011, the Village has eliminated the Village Administrator position. The position will be absorbed and a current employee will be named to the Administrator position. The elimination is projected to result in a savings of \$57,000, of which \$52,000 will be in the general fund.	10/2011	Ongoing
Agreements have been reached with the Springfield Local School District and Springfield Township for the cost sharing of the Resource Officer, currently provided at the expense of the Village. The amount to be saved is \$20,000 per year, beginning in 2014. The cost is allocated to all three entities.	12/31/2010	Ongoing
Effective March 1, 2013, one DOPS position will be vacant, and will not be filled. There will be a savings of \$31,085 for March through December 2013, and annually \$51,085	3/15/2013	Ongoing
Beginning in 2015, the Village will request an exemption for payment of property taxes on the lakefront property	2015	Ongoing
<u>Revenue Generating Actions</u>	<u>Begin</u>	<u>Completion</u>
Council brought an operating levy to the voters which was passed by the Village residents. The Fire operations levy was certified at an annual amount of \$120,000.	8/31/2010	11/2/2010
The Village entered into a revenue sharing Memorandum of Understanding (M.O.U.) with other Summit County. This M.O.U. would allow the Village to collect 50% of the income taxes collected by Cuyahoga Falls, on the Edwin Shaw relocation in 2011, 40% in 2012, 30% in 2013, 20% in 2014 and 10% in the final year of 2015. Estimates on the income for 2013 are \$36,000.	3/16/2009	Ongoing
Issue a storm-water maintenance charge for all current utility users in the Village. This would generate approximately \$15,600 per year.	Awaiting Approval	
Leasing of the lakefront park area to a private entity for operations. This will generate \$5,000 per year.	1/1/2010	Ongoing
The Village is working with Summit County officials to find an entity to open in the Edwin Shw Hospital buildings.	1/1/2010	Ongoing
The Village is actively looking for a lessee to lease the old police building. The State Highway Patrol is a potential lessee. With an anticipated payroll of approximately \$1 million annually, will generate \$20,000 in income taxes annually.	In process of locating lessee	
The Village has requested a reimbursement of their payment of property taxes on the lakefront property for the years of 2011 through the first half of 2014.	2/2014	Ongoing

Village of Lakemore Financial Plan

<u>Revenue Generating Items</u>	<u>Begin</u>	<u>Completion</u>
Council brought an additional 4.25 mill Fire Operating levy, which was passed by the Village residents. The at an annual amount of \$237,792. are \$237,792 annually.	7/1/15	11/3/2015
A data collection company has opened in the Village. The company is anticipating adding 200 jobs by the end of 2015. They will hire about 50 in 2014 and about 100 in 2015. The average salary of the workers will be around \$10/hour, which will add about \$34,944 in income taxes annually.	2/2014	Ongoing
Issue a storm water maintenance charge for all current utility users in the Village. This will generate approximately \$15,600 annually	2014	Ongoing
A Save-A-Lot will be opening in the Village, adding about 20 jobs by the end of 2015. This will add about \$11,648 in income taxes annually	2015	Ongoing

Elimination of Deficit Funds

As of December 31, 2015, there were no funds with deficit cash balances.

Assurances of the Financial Plan

1. The Village will conform to all statutes with respect to the tax budgets and appropriation measures.
2. The Village will establish monthly levels of expenditures and encumbrances pursuant to division (B) (2) of Section 118.07 of the Ohio Revised Code.
3. The amount and purpose of any issue of debt obligations shall not exceed debt limits supported by appropriate certification by the Fiscal Officer and Summit County Auditor.
4. The Village will implement all corrective actions outlined by the Auditor of State in the Report of Accounting Methods.

Conclusion

Based on the implementation of the items in this plan, combined with the corrective actions outlined in the Report of Accounting Methods, we will request for termination of fiscal emergency status by February 2016.

Respectfully Submitted,

Mayor Rick Justice

Village of Lakemore
General Fund

	Actual 2013	Actual 2014	Actual 2015	Forecasted 2016	Forecasted 2017	Forecasted 2018	Forecasted 2019	Forecasted 2020
Revenues								
Taxes								
Property Taxes	\$79,741.95	\$95,757.75	\$75,725.18	\$75,725.00	\$75,725.00	\$75,725.00	\$75,725.00	\$75,725.00
Income Taxes	822,788.20	877,990.33	908,021.39	562,650.00	562,650.00	562,650.00	562,650.00	562,650.00
Special Assessments	2,118.50	28.54	14,479.65	14,000.00	14,000.00	14,000.00	14,000.00	14,000.00
Taxes	904,648.65	973,776.62	998,226.22	652,375.00	652,375.00	652,375.00	652,375.00	652,375.00
Intergovernmental								
Local Government	119,726.24	115,734.75	124,690.84	115,000.00	115,000.00	115,000.00	115,000.00	115,000.00
Homestead & Rollback	25,944.07	14,690.07	13,538.13	13,540.00	13,540.00	13,540.00	13,540.00	13,540.00
Estate Tax	29,370.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cigarette Tax	0.00	0.00	112.05	100.00	100.00	100.00	100.00	100.00
Fire Service - Edwin Shaw	0.00	12,194.08	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00
Liquor and Beer Permit	4,341.05	2,700.25	1,932.35	1,900.00	1,900.00	1,900.00	1,900.00	1,900.00
Other - School Police Officer	112.05	8,162.05	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
Intergovernmental	179,494.08	153,481.20	167,273.37	157,540.00	157,540.00	157,540.00	157,540.00	157,540.00
Charges for Services	10,915.00	0.00	0.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
Court Fines	106.00	277.00	100.00	100.00	100.00	100.00	100.00	100.00
Cable Franchise	35,676.93	31,128.15	31,124.64	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00
Other Revenue								
Building Permits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Inspections	7,025.00	10,520.00	10,915.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00
Zoning	4,341.00	4,247.83	7,086.15	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00
License and Permits	15,325.00	7,590.00	10,500.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Sale of Fixed Assets	10,499.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfers In	59,835.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Advances In	0.00	121,567.41	107,390.00	139,130.61	120,000.00	0.00	0.00	0.00
Miscellaneous	10,768.78	16,855.08	38,580.35	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00
Total Other	107,793.89	160,780.32	174,471.50	172,130.61	153,000.00	33,000.00	33,000.00	33,000.00
Total Revenues	1,238,634.55	1,319,443.29	1,371,195.73	1,023,145.61	1,004,015.00	884,015.00	884,015.00	884,015.00
Expenditures								
General Government								
Mayor								
Personal Services	11,591.56	5,659.92	5,847.88	5,960.87	6,080.09	6,201.69	6,325.72	6,452.24
Other	1,584.62	1,100.00	1,100.00	2,100.00	2,100.00	2,100.00	2,100.00	2,100.00
Total Mayor	13,176.18	6,759.92	6,947.88	8,060.87	8,180.09	8,301.69	8,425.72	8,552.24
Legislative								
Personal Services	20,619.01	10,516.40	10,628.80	10,598.92	10,810.90	11,027.12	11,247.66	11,472.61
Other	1,174.07	700.00	700.00	700.00	700.00	700.00	700.00	700.00
Total Legislative	21,793.08	11,216.40	11,328.80	11,298.92	11,510.90	11,727.12	11,947.66	12,172.61
Finance								
Personal Services	13,870.97	15,551.97	15,488.78	23,000.75	23,460.77	23,929.98	24,408.58	24,896.75
Other	799.25	700.00	2,561.02	4,700.00	4,700.00	4,700.00	4,700.00	4,700.00
Total Finance	14,670.22	16,251.97	18,049.80	27,700.75	28,160.77	28,629.98	29,108.58	29,596.75
Land and Buildings								
								12500

Village of Lakemore
General Fund

	Actual 2013	Actual 2014	Actual 2015	Forecasted 2016	Forecasted 2017	Forecasted 2018	Forecasted 2019	Forecasted 2020
Other	73,929.65	60,321.37	70,523.56	115,682.00	89,600.00	89,600.00	89,600.00	89,600.00

Village of Lakemore
General Fund

	Actual 2013	Actual 2014	Actual 2015	Forecasted 2016	Forecasted 2017	Forecasted 2018	Forecasted 2019	Forecasted 2020
Audit/Tax Collection Fees								
Other	81,139.77	80,790.00	79,689.91	114,020.00	134,020.00	84,020.00	104,020.00	84,040.00
Legal Counsel								
Personal Services	\$15,865.49	\$16,393.94	\$11,027.83	\$11,310.03	\$11,310.03	\$11,310.03	\$11,310.03	\$11,310.03
Other	3,999.70	6,000.00	750.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
<i>Total Solicitor</i>	19,865.19	22,393.94	11,777.83	15,310.03	15,310.03	15,310.03	15,310.03	15,310.03
Other General Government								
Other	16,558.97	5,929.40	8,765.79	6,850.00	5,244.00	5,244.00	5,244.00	5,244.00
<i>Total General Government</i>	241,131.06	203,663.00	207,083.57	298,922.57	292,025.78	242,832.82	263,655.99	244,515.63
Security of Persons and Property								
Police Department								
Other	533,640.15	518,070.88	554,339.43	577,239.00	583,011.39	588,841.50	594,729.92	600,677.22
Fire Department								
Personal Services	13,422.23	11,167.86	6,653.36	15,341.37	15,648.20	15,961.16	16,280.38	16,605.99
Other	20,194.90	39,048.93	33,538.29	22,685.57	22,685.57	22,685.57	22,685.57	22,685.57
<i>Total Fire Department</i>	\$33,617.13	\$50,216.79	\$40,191.65	\$38,026.94	\$38,333.77	\$38,646.73	\$38,965.95	\$39,291.56
Animal Department								
Other	250.00	0.00	76.00	150.00	150.00	150.00	150.00	150.00
<i>Total Security of Persons and Property</i>	567,507.28	568,287.67	594,607.08	615,415.94	621,495.16	627,638.24	633,845.87	640,118.78
Leisure Time Activities								
Park Maintenance								
Other	2,405.97	3,949.97	3,428.69	4,000.00	10,000.00	10,000.00	10,000.00	10,000.00
<i>Total Leisure Time Activities</i>	2,405.97	3,949.97	3,428.69	4,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Community Environment								
Planning and Zoning								
Personal Services	1,665.17	3,283.20	4,603.62	5,655.01	5,768.11	5,883.47	6,001.14	6,121.16
Other	4,675.00	2,629.54	2,087.03	1,590.00	15,000.00	15,000.00	15,000.00	15,000.00
<i>Total Planning and Zoning</i>	6,340.17	5,912.74	6,690.65	7,245.01	20,768.11	20,883.47	21,001.14	21,121.16
Compensation to Boards								
Personal Services	0.00	0.00	0.00	876.15	900.00	900.00	900.00	900.00
<i>Total Community Environment</i>	6,340.17	5,912.74	6,690.65	8,121.16	21,668.11	21,783.47	21,901.14	22,021.16
Transportation								
Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other	7,275.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<i>Total Transportation</i>	\$7,275.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Village of Lakemore
General Fund

	Actual 2013	Actual 2014	Actual 2015	Forecasted 2016	Forecasted 2017	Forecasted 2018	Forecasted 2019	Forecasted 2020
Initial Land & Buildings				65,682.00	64,600.00	64,600.00	64,600.00	64,600.00
Safety Door				20,000.00	0.00	0.00	0.00	0.00
Boiler/Chiller				20,000.00	0.00	0.00	0.00	0.00
Repairs that have not been addressed				10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Street Lights				5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
Additional Utility Costs				10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
				115,682.00	89,600.00	89,600.00	89,600.00	89,600.00

Hidden Lakes
Income tax from contractors:

	Actual 2013	Actual 2014	Actual 2015	Forecasted 2016	Forecasted 2017	Forecasted 2018	Forecasted 2019	Forecasted 2020
Property Taxes: (Average Home Price of \$165,000)				208.00				
2016 - 10 Homes Completed								
2017 -								
2018 -								
2019 -								
2020 -								

2,080.00
29,120.00
20.00
582,400.00
11,648.00
2015 - 20% complete
2329.6

Village of Lakemore
Police Disability and Pension Fund

	Actual 2013	Actual 2014	Actual 2015	Forecasted 2016	Forecasted 2017	Forecasted 2018	Forecasted 2019	Forecasted 2020
Revenues								
Property Tax	\$11,883.97	\$11,927.47	\$11,358.78	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00
Homestead and Rollback	1,826.30	1,072.58	2,069.68	1,747.00	1,747.00	1,747.00	1,747.00	1,747.00
Transfers In								
General Fund	2,032.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues	15,742.92	13,000.05	13,428.46	13,747.00	13,747.00	13,747.00	13,747.00	13,747.00
Expenditures								
Public Employees Retire. System	13,615.00	14,713.58	12,038.90	13,747.00	13,747.00	13,747.00	13,747.00	13,747.00
Increase (Decrease) in Cash	2,127.92	(1,713.53)	1,389.56	0.00	0.00	0.00	0.00	0.00
Beginning Cash	20,909.12	23,037.04	21,323.51	22,713.07	22,713.07	22,713.07	22,713.07	22,713.07
Ending Cash	\$23,037.04	21,323.51	\$22,713.07	\$22,713.07	\$22,713.07	\$22,713.07	\$22,713.07	\$22,713.07

Village of Lakemore
Emergency Medical Services Fund

	Actual 2013	Actual 2014	Actual 2015	Forecasted 2016	Forecasted 2017	Forecasted 2018	Forecasted 2019	Forecasted 2019	
Revenues									
Emergency Medical Services Contracts	\$128,806.33	\$114,102.47	\$122,711.84	\$108,000.00	\$108,000.00	\$108,000.00	\$108,000.00	\$108,000.00	
Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Federal Grant	0.00	28,566.78	53,222.00	0.00	0.00	0.00	0.00	0.00	
Miscellaneous	0.00	257.79	334.20	0.00	0.00	0.00	0.00	0.00	
Transfer In									
General Fund	13,207.99	67,374.38	18,000.00	0.00	0.00	0.00	0.00	0.00	
SAFER Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Revenues	142,014.32	210,301.42	194,268.04	108,000.00	108,000.00	108,000.00	108,000.00	108,000.00	
Expenditures									
Personal Services	98,903.09	152,810.18	164,939.61	78,000.00	79,560.00	81,151.20	82,774.22	84,429.71	
Other	37,289.27	27,626.34	62,354.51	30,000.00	28,440.00	26,848.80	25,225.78	23,570.29	
Total Expenditures	136,192.36	180,436.52	227,294.12	108,000.00	108,000.00	108,000.00	108,000.00	108,000.00	
Increase (Decrease) in Cash	5,821.96	29,864.90	(33,026.08)	0.00	0.00	0.00	0.00	0.00	
Beginning Cash	1,216.43	7,038.39	36,903.29	3,877.21	3,877.21	3,877.21	3,877.21	3,877.21	
Ending Cash	\$7,038.39	\$36,903.29	\$3,877.21	\$3,877.21	\$3,877.21	\$3,877.21	\$3,877.21	\$3,877.21	

Village of Lakemore
Capital Improvement

	Actual 2013	Actual 2014	Actual 2015	Forecasted 2016	Forecasted 2017	Forecasted 2018	Forecasted 2019	Forecasted 2020
Revenues								
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In								
General Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Increase (Decrease) in Cash	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Cash	1,750.00	1,750.00	1,750.00	1,750.00	1,750.00	1,750.00	1,750.00	1,750.00
Ending Cash	\$1,750.00	\$1,750.00	\$1,750.00	\$1,750.00	\$1,750.00	\$1,750.00	\$1,750.00	\$1,750.00

Village of Lakemore
Fire Levy Fund

	Actual 2013	Actual 2014	Actual 2015	Forecasted 2016	Forecasted 2017	Forecasted 2018	Forecasted 2019	Forecasted 2020
Revenues								
Property Taxes	\$98,444.28	\$117,731.22	\$94,152.05	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00
Intergovernmental	15,211.07	9,147.58	16,926.64	16,000.00	5,000.00	5,000.00	5,000.00	5,000.00
Transfer In	36,314.85	16,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues	149,970.20	142,878.80	111,078.69	116,000.00	105,000.00	105,000.00	105,000.00	105,000.00
Expenditures								
Security of Persons and Property:								
Personal Services	100,398.33	98,004.63	95,723.93	107,548.40	109,699.37	111,893.36	114,131.22	116,413.85
Other	32,814.56	23,344.37	16,021.85	30,323.57	35,323.57	35,323.57	35,323.57	35,323.57
Total Expenditures	133,212.89	121,349.00	111,745.78	137,871.97	145,022.94	147,216.93	149,454.79	151,737.42
Increase (Decrease) in Cash	16,757.31	21,529.80	(667.09)	(21,871.97)	(40,022.94)	(42,216.93)	(44,454.79)	(46,737.42)
Beginning Cash	6,182.02	22,939.33	44,469.13	43,802.04	21,930.07	(18,092.87)	(60,309.79)	(104,764.59)
Ending Cash	\$22,939.33	\$44,469.13	\$43,802.04	\$21,930.07	(\$18,092.87)	(\$60,309.79)	(\$104,764.59)	(\$151,502.00)
Recovery Plan Items								
4.25 Operating Levy	0.00	0.00	0.00	237,792.00	237,792.00	237,792.00	237,792.00	237,792.00
General Fund Fire Expenditures	0.00	0.00	0.00	(38,026.94)	(38,333.77)	(38,646.73)	(38,965.95)	(39,291.56)
EMS Expenditures - Personal Services	0.00	0.00	0.00	(113,187.26)	(115,451.01)	(117,760.03)	(120,115.23)	(122,517.53)
EMS Expenditures - Other	0.00	0.00	0.00	(20,890.86)	(20,000.00)	(20,000.00)	(20,000.00)	(20,000.00)
Ending Cash with Recovery Plan	22,939.33	44,469.13	43,802.04	87,617.01	111,601.30	130,769.62	145,025.64	154,271.14

ORDINANCE NO 1559-2016

Introduced by: Mrs. Coontz
First Reading: February 1, 2016
Second Reading: February 22, 2016
Third Reading: March 7, 2016

AN ORDINANCE AMENDING ORDINANCE 1336-2003 EMPLOYEE POLICIES AND PROCEDURES MANUAL FOR THE VILLAGE OF LAKEMORE.

Whereas, the Council of the Village of Lakemore desires to update the Village of Lakemore Employee Policies and Procedures Manual,

Now, Therefore, Be it Ordained by the Council of the Village of Lakemore, Ohio:

Section 1: That Ordinance 1336-2003 (Adopting updated version of Employee Policies and Procedures manual for the Village of Lakemore) is hereby amended in its entirety to include policies regarding Budgetary requirements, Chart of Accounts and Fund Codes, Accounting Journals and Ledgers, Receipts Transactions, Purchasing Process, Cash Disbursements, Payroll Processing, Inventory of Capital Assets, Cash Management and Investing, Financial Reporting, Recording Official Proceedings, and uniform requirements for employees.

Section 2: A copy of the amended Policies & Procedures as well as a key referencing the changes are attached.

Section 3: All ordinances, resolutions and parts of ordinances and resolutions which are in conflict with this Ordinance are hereby repealed. Those ordinances, resolutions, and parts of ordinances and resolutions which are not in conflict with any provision of this Ordinance are hereby expressly excepted from repeal by this Ordinance and shall continue in full force and effect until otherwise amended or repealed by Council

Section 4: That this Ordinance shall be in effect from and after the earliest period allowed by law.

Passed: March 7, 2016

ATTEST:



TRACY FAST, Fiscal Officer



RICK JUSTICE, Mayor

I, Tracy Fast, Fiscal Officer of the Village of Lakemore, do hereby certify that the foregoing Ordinance No. 1559-2016 was duly adopted by Council at its regular meeting held on March 7, 2016.



TRACY FAST, Fiscal Officer